

VICE-CHAIR CHARTER

INTRODUCTION

- 1) The Board shall elect one trustee as Vice-Chair to hold office for a period of one year.

DUTIES AND RESPONSIBILITIES

- 2) The Vice-Chair shall assume the duties of the Chair in the event the Chair is unable to fulfill the duties of the position.
- 3) The Vice-Chair shall discuss and assess the concerns of any trustee about the conduct of the Chair, and take appropriate action, consulting with Chief Legal Officer, if necessary.

POLICY REVIEW AND HISTORY

- 4) This charter shall be reviewed at least every five years.
- 5) This charter was:
 - a) Adopted by the Board on November 14, 2001.
 - b) Amended on June 23, 2004; December 12, 2012; April 13, 2016; August 11, 2021; and April 13, 2022.